

**July 2, 2021**

The Lincoln County Port Authority Board met on July 2, 2021, in the Lincoln County Courthouse, Libby, Montana. Present were Jerry Bennett, and Ted Werner. Also present were Tina Oliphant, Brett McCully, and Clerk and Recorder Robin Benson. Josh Letcher present via VisionNet.

*Tina Oliphant submitted the following agenda:*

**Lincoln County Port Authority  
Meeting Agenda  
July 2, 2021 12:45 PM  
Lincoln County Commissioner Chamber**

**1. Discussion on transition of Executive Director Position:**

**2. Other Topics:**

**3. Old Business:**

**Open for Public Comments:**

**Adjourn Meeting**

Present were Will Langhorne, Ray Stout and Mark Peck.

1. Tina submitted a job description for the Executive Director of the Lincoln County Port Authority and Kootenai River Development Council and a suggested timeline for the transition. Tina said the bookkeeper position has been filled. The board discussed the role and responsibilities, potentially dividing community development and economic development into two positions, skillsets required, grant writing expertise, and expanding more service to Eureka creating a more countywide service.

Josh expressed his thoughts regarding North and South Lincoln County duplicating services, competing for grants, instead of a Lincoln County effort of prioritized needs.

Jerry agreed that looking at the county wholistically and prioritizing countywide needs is a good plan and now is the time to potentially restructure the position to look at all three communities.

Jerry requested Tina to break out the job description into two separate positions. Tina will follow-up.

Mark said to look at the long-term goal, which is essentially to sell the port.

Brett commented the differences in the industrial and recreational separation of the port property to be part of the discussion moving forward.

Jerry said it is the desire of the commissioners to see the relationships between the cities flourish as one community and potentially this is an opportunity to help bring that together.

2. Ted talked about the loan committee and the process to facilitate the transition of the MDF Plant equipment to Libby from Iowa and questioned the possibility of loaning from the county to the port to help facilitate that transition.

Jerry commented there is a lot of research, legal and ethically of how to do that.

Ted and Jerry commented their appreciation to Tina for what she does for the Port Authority and KRDC.

3. There was no old business discussed.

**Adjourned at 1:55 PM**

**LINCOLN COUNTY BOARD OF COMMISSIONERS**

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Jerry Bennett, Chairman

**ATTEST:** \_\_\_\_\_  
Robin A. Benson