

March 19, 2018

The Lincoln County Board of Commissioners met for a **Lincoln County Port Authority (LCPA) Board Meeting** on March 19, 2018, in the Lincoln County Courthouse, Libby, Montana.

1:30 PM Present were LCPA board members Commissioner Bennett, Commissioner Cole, Commissioner Peck, Ted Werner and Tony Petrusa. Also present were County Administrator Darren Coldwell, Brett McCully, Tina Oliphant, Ron Ackerman and Clerk and Recorder Robin Benson.

Tina submitted the following agenda as follows:

**Lincoln County Port Authority
Meeting Agenda
March 19, 2018 1:30 PM
Commissioner Chamber; Libby, MT**

1. Call to Order and Any Additions to Agenda
- New Business
2. Establish Infrastructure Committee to evaluate immediate opportunities to improve the property
 3. Establish availability of county resources (labor and equipment) for infrastructure on the Port Authority
 4. Review of Finances
 5. Process to sell Port Authority Land
- Old Business
- a) Status of bylaws committee
 - b) International Paper / Mike Fraser
 - c) EPA and Libby Creek Bank
- Open for Public Comments
- Adjourn meeting

1. Commissioner Bennett called the meeting to order.

NEW BUSINESS

2. Brett commented that evaluating immediate opportunities to improve the property is the number one important topic moving forward. Commissioner Peck commented that we need a strategy in place before cleanup work begins; a basic long-term strategy so we are not moving things around twice. Commissioner Bennett said the committee will need to review the industrial, commercial and recreational use with a long-term layout in mind. Commissioner Peck agreed saying the first task is to define property use. Infrastructure Committee will consist of Tony Petrusa, Chris Bache, Jim Hammons, Marc McCully, and Brett McCully. Commissioner Bennett advised Brett to schedule a time with Mike Fraser and budget his fees under Port Authority. Tony commented on the following as priorities/expectations of the Infrastructure Committee:
 - Long Term Strategy/Land Use
 - Immediate repairs and fixes
 - Assess existing concrete structures
 - Assessment of buildings will be excluded at this time; focus will be on land useThe committee will report back to the Port Authority Board by the 1st of May.

3. Marc McCully proposed the Port Authority to pay wages for 6 months so the road crew can work on repairs and fixes to get the immediate work done. Marc said the road crew will have to work around other projects and would not be working consistently. Marc clarified that road budget can only be used for county road work. Commissioner Peck said the Port will pay for fuel and wages; the port board agreed unanimously. Brett reminded everyone that EPA/DEQ will be referred to anytime dirt is being moved.

4. The Port Authority Board reviewed the LCPA budget. The board discussed and reviewed assets and loan receivables, liabilities and equity, profit and loss performance and a projection of cash flow balance for fiscal year 2018 and beyond. ***All financial documents for the Port Authority are available to the public from the Port Authority by contacting Tina Oliphant.***

5. The board discussed the statutes that apply to the transferring/selling land to a non-government entity and the transfer/selling land between government entities. Commissioner Bennett said the statutes will be reviewed by the county attorney's office.

OLD BUSINESS

6. a. Commissioner Bennett and Tony Petrusa are reviewing the bylaws and will bring recommended changes to the Port Board.
 - b. International Paper and Mike Fraser discussion will be moved to next meeting agenda.
 - c. EPA and Libby Creek Bank discussion will be moved to next meeting agenda.

Open for Public Comment: There were no public comments.

Tina submitted a recommendation from the Loan Review Committee for board approval. **Motion** by Commissioner Peck to support the Loan Review Committee recommendation and approve the loan to Snowshoe Properties LLC and Liz Whalen HFS, LLC per agreement as submitted. Second by Commissioner Cole, motion carried unanimously.

12:00 PM **Meeting Adjourned**

LINCOLN COUNTY PORT AUTHORITY BOARD

ATTEST:

Jerry Bennett, Chairman

Robin A. Benson, Clerk and Recorder