

July 18, 2017

The Lincoln County Board of Commissioners met for a special session on July 18, 2017, in the Lincoln County Courthouse, Libby, Montana. Present were Commissioner Cole, Commissioner Bennett, County Administrator Darren Coldwell, and Clerk and Recorder Robin Benson. Commissioner Peck was absent.

10:00 AM **Personnel Issue/Closed Meeting**

10:15 AM **Finance Meeting/Darren Coldwell:**

- **Lease of Heliport/Libby:** Darren informed the Commissioners the lease agreement is with the Forest Service and has not been updated since 2013. The current lease is \$1800.00 annually. Darren will contact other counties to research other heliport lease agreements.
- **Senior Citizen Transportation (Lincoln County Transportation):** Present were Finance Deputy Wendy Drake. Darren questioned if the county should be covering vehicle insurance for Lincoln County Transportation. Robin said that fund is a voted levy of 1 mill. Wendy said this fund works similar to an agency fund. They pull their money out of the county fund, they do not run claims through the county and they do not report fees charged to the public for its service. No decisions were made at this time.
- **Sheriff/Detention:** Darren informed the commission that 2 positions have been advertised for two weeks, and there have been no applications received. Darren said the Sheriff's Department is requesting to eliminate one position, so they can use that savings to increase wages for other detention officers. Commissioner Bennett commented that there needs to be an analysis on scheduling to reduce overtime and comp. time; the conversation has been all about keeping full staff for morale and safety.
- **Sheriff's Department/Automated Time Cards:** Darren said he has visited with Black Mountain (BM) about automated time clock for dispatch and detention officers. This would help with tracking multiple pay schedules and decrease the time it takes to approve current time cards. Automated time clock would transfer directly into BM and would increase efficiencies. The cost is \$1200.00 annually and \$40.00 annually per user. Darren will continue conversation with the Sheriff's Department and Black Mountain for implementation.
- **County Attorney/Salaried:** Darren asked if the County Attorney's position should be salaried similar to all other elected officials. Darren said his research indicates that over time and comp. time is not applied to county attorney elected officials. The commissioners agreed and Darren will implement this after Bernie Cassidy's retirement at the end of August.
- **Johnson Property:** Commissioner Bennett said he did drive by the property but does not see where the county needs another piece of property. There are restrictions; to remain pristine and not subdivided. Commissioner Bennett said he would like to visit with Clarence Johnson prior to making a decision. Darren said this issue is on tomorrow's agenda, but there does not need to be a decision until all information is gathered.

**LINCOLN COUNTY BOARD OF COMMISSIONERS**

11:30 AM **Meeting adjourned**

**ATTEST:** \_\_\_\_\_  
Robin A. Benson, Clerk of the Board

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Mike, Cole, Chairman