

April 11, 2017

The Lincoln County Board of Commissioners met for a regular session on April 11, 2017, in the Lincoln County Courthouse, Libby, Montana. Present were Commissioner Cole, Commissioner Bennett, Commissioner Peck, County Administrator Darren Coldwell and Deputy Clerk of the Board Leigh Riggleman.

10:00 AM **Work Session:**

10:00 AM **Jason Singleton, GeoControl LLC** – was selected through the bid process for the most reasonable price for work for the Planning Department. Jason went to GIS School and gave additional background information on his work experience. Expectations of the Commissioners for Jason: Commissioner Cole wants to create efficiencies within the Planning Department, updating Dispatch Centers and various tasks to be determined at a later time. Darren Coldwell will give the contract to the County Attorney for approval before being signed. Commissioner Cole feels the fees are well within acceptable boundaries. Jason handed out business cards and told the Commissioners to call if they had any questions.

10:30 AM **Work Session – Dallas Bowe and Wendy Drake** in attendance. The upcoming Department Head Meeting was discussed. Packets are being put together for budgets to be handed out to Department Heads at that meeting. Darren believes that the budgets need to be given out so that the Department Heads have some time to look at all the information given to them and that the packet needs include any additional information from the Commissioners in a letter detailing the state of the County and Board expectations. Tentatively packets should be given out by April 14th or April 15th and department head meeting will be scheduled for a date sometime in the next couple of weeks. Wendy and Dallas asked the Commissioners as to how certain employees will be paid. Overtime and comp time were discussed with the focus on the Sheriff's Department. Finance Department wages need to be changed to be paid out of the Commissioner's budget. Cost allocations were discussed and electronic time cards will be instituted on the April 28, 2017 payroll. An explanation was given on how the electronic time cards will work for employees and department heads.

A District Meeting has been scheduled and more paperwork will be required for justification by the districts will be required with the submittal of their budgets. Entitlement money has not been mentioned on the district paperwork and distribution of entitlement money for the Districts was discussed. Commissioner Peck felt that the entitlement money could be redirected away from districts that have a cash reserve or that levy mills. Commissioner Cole agrees with Commissioner Peck on his assessment. Darren commended Dallas and Wendy on jobs well done.

11:10 AM **CDBG** – Darren has been working with Mary Rogers at Boon and Karlberg in Missoula to work on an agreement to research assets and then file judgements. Darren sends daily information to her and needs Commissioner approval to hire the firm to continue working with the firm and wanted to put schedule formal discussion on the agenda for the April 12th Commissioner's meeting. Commissioner Cole feels that KRDC and Port Authority should be looked at as part of the responsible party. Commissioners are not happy with the comportment of CBDG and the Port Authority.

11:35 AM **CHRISTMAS TREE CONTEST** - Darren suggested a photo contest that might include photos from high schoolers of Lincoln County and to make a YouTube video with some type of travelling screen that could be used to highlight positive aspects from all areas of Lincoln County. Commissioner Bennet suggested talking to Dean Herreid from the Alternative School about putting the video(s) together. Commissioner Peck talked about the rebranding of Lincoln County and that it might be in the best interested of all communities to put together some sort of celebration to emphasize and capitalize all the positive aspects of Lincoln County, including the culmination of the EPA and Superfund site and capitalization of the Kootenai Forest, which is providing the National Christmas Trees.

11:45 **BIDS FOR FLEET TIRES** - Darren has sent information to department heads so that a request for bids can be advertised for a fleet tires contract and discussed the possibility for creating separate contracts for north and south Lincoln County contracts as the bid will include needs from the Sheriff, county cars, road departments and landfill and other factors must be considered. The bid will set up for 1 year with the opportunity to be re upped for and additional 2 years. Darren will work on the details and have individual departments to provide additional input and there will be exceptions that if the winning bid doesn't have what the county needs, the county has the right to use other providers.

1:00 PM **Phone Conference with Jinnifer Merriman:** Present were Jinniffer Meriman via conference call and Elections Administrator Leigh Riggleman.

Commissioner Cole started the meeting by closing it to the public to discuss an ongoing legal issue with the County's legal counsel Jinnifer Merriman at 1:04 PM.

Commissioner Cole ended the executive session and opened the meeting to the public at 1:58 PM.

LINCOLN COUNTY BOARD OF COMMISSIONERS

Mike Cole, Chairman

ATTEST: _____
Leigh Riggleman, Deputy Clerk of the Board