

## JUNE 24, 2015

The Lincoln County Board of Commissioners met for a regular session on June 24, 2015, in the Lincoln County Courthouse. Present were Commissioner Mike Cole, Commissioner Mark Peck, Executive Assistant Bill Bischoff and Clerk and Recorder Robin Benson. Commissioner Greg Larson was absent.

Commissioner Cole **opened the meeting** with the Pledge of Allegiance.

9:00 AM **Jim Muskovich, MACo Insurance Renewal:** Present are Brad Salonen, Vic White, Jim Muskovich, Colleen Wood and Lee Bothman.

Jim presented reports and briefed the commission about the MACo Property & Casualty Trust and MACo's Worker's Compensation Trust.

MACo is planning on doing cyber regional training next year and will be available to do local training. Commissioner Peck feels cyber training would benefit employees. MACo's goal is to get to every detention facility in the state every three years and work alongside the Law Enforcement Academy. MACo will provide training opportunities for detention staff. Jim explained the policy regarding county vehicle insurance and how it is dependent on stated value. Rates will be adjusted appropriately. The county should ask what is the cost to replace specific vehicles such as road equipment and police vehicles that may have specialized equipment as a few examples. Colleen is visiting with departments to determine the stated value. MACo will begin providing webinar training for counties and its employees on a variety of safety issues. Webinars will be limited to approximately 15 minutes.

Vic gave a brief history and overview of the county safety committee, its role and responsibilities to creating a safety culture within the county. Brad mentioned that the Lincoln County Safety Committee is recognized as one of the best in the state. Commissioner Peck pointed out that employees should understand and be educated on how safety does play a role in the county budget.

Commissioner Peck expressed concerns regarding liability to the county about the Troy and Libby Shooting Ranges and its management. Jim said he would do some research and bring information back to the commission.

10:00 AM **Monthly Treasurer's Report:** Present is County Treasurer Nancy Higgins.

Nancy submitted the May 2015 cash reconciliation report and Lincoln County investment reports with supporting documents. Nancy briefed the commission on delinquent property tax bills and the delay in mobile home billing.

Nancy explained delinquent mobile home taxes that are gone per Department of Revenue.

**Motion** by Commissioner Peck to delete Tax ID 202471 Shelly Parker taxes in the amount of 109.75 and Tax ID 12508 3G Properties Inc. in the amount of 5201.15. Second by Commissioner Cole, and so ordered upon unanimous consent of the board.

Nancy explained the Commodities Program. Commissioner Cole will research to determine if the county approves by motion the organization or individuals working the program.

Nancy notified the commission that she is moving forward with replacing a vacant position in the Treasurer's Department.

10:30 AM **Tim Orthmeyer, Airport Bids:**

Tim reviewed the bids and submitted a letter of recommendation to the commission. Commissioner Peck expressed displeasure relating to a bid holder who is looking for a lower bid "bid shopping" for a contracted portion of the bid other than what was submitted. Tim said it is not uncommon and the county has no authority over this, since it is a federal grant, the lowest bidder if qualified, will be awarded the bid.

Commissioner Cole read the letter of recommendation from Morrison/Maierle, Inc., recommending award of all work to Boundary Electric Company in the amount of 256,565 for the Libby Airport Taxiway Lighting and Obstruction Removal Project. **Motion** by Commissioner Peck to accept the recommendation as submitted by Boundary Electric Company. Second by Commissioner Cole, and so ordered upon unanimous consent of the board.

11:00 AM **RFP Detention Center Meals:** Present are Undersheriff Brent Faulkner, Paige Bothman and Bob Henline.

Only one request for proposals came in from Cabinet Peaks Medical Center. Brent said it is a good package and good price. The price is the same as the current rate, with no increase. All requirements have been met per MCA and detention standards. **Motion** by Commissioner Peck to approve RFP by Cabinet Peaks Medical Center for providing detention facility meals. Second by Commissioner Cole, and so ordered upon unanimous consent of the board.

Brent is requesting permission to purchase an Expedition vehicle equipped with SSV package for FY 15/16. Request is for a total cost of 45,000. **Motion** by Commissioner Peck to authorize the purchase of a new vehicle as presented. Second by Commissioner Cole, and so ordered upon unanimous consent of the board.

11:30 AM **Public Comment**

There were no public comments.

1:30 PM **Planning Department:** Present are Lisa Oedewaldt, Deb Blystone, Ken E. Davis, Sam Shupe, and Jason Presnell.

- **Public Hearing:** Shelterwood Park Subdivision located in the N2 T31NR33W Section 29, Parcel C-1 PM 7133RB. Developer is Lake Creek Ventures, LLC. The proposed subdivision is located off Schoolhouse Lake Road at the junction with MT Highway 56 approximately 3 miles southeast of Troy. The developers intend to create 6 lots from the 127 acre parcel. Lisa acknowledged there is an adjacent landowner that does not have legal access through the subject property to his parcel but has used the logging road since he purchased the property in the 1940's. The landowner does have alternative options for access, which are off Lake Creek & through a relative's property, or via a special use permit through the USFS, in which a road would need to be constructed. **Motion** by Commissioner Peck to approve Shelterwood Subdivision subject

to planning staff recommendations and conditions. Second by Commissioner Cole, and so ordered upon unanimous consent of the board.

- **Dolly Varden Estates** located in Gov't Lot 7, T31NR31W, Section 30; approximately 3 miles northwest of Libby, located off Bothman Drive. Developer is Paul Bunn and Jim Bouma. The developer is proposing a 2-Lot subdivision. **Motion** by Commissioner Peck to approve Dolly Varden Estates subject to planning staff recommendations and conditions (conditions 1 & 5 stricken). Second by Commissioner Cole, and so ordered upon unanimous consent of the board.

**2:30 PM Official Bid Opening For FY 15/16:**

**2:30 PM Gas and Diesel Bid:** Present is Rob Uithof.

Bids were submitted from Golden State Oil, Save Rite Stations, City Service Valcon (Eureka) Moore Oil Inc.

**Motion** by Commissioner Peck to accept gas & diesel bids for Libby and Troy Shop submitted by Golden State Oil and for Eureka Shop, City Service Valcon. Second by Commissioner Cole, and so ordered upon unanimous consent of the board.

**2:45 PM County Printing Bid:**

One bid submitted from the Printing Press, Libby. **Motion** by Commissioner Peck to accept the county printing bid submitted by the Printing Press, Libby. Second by Commissioner Cole, and so ordered upon consensus of the board.

**3:00 PM Election Ballots Printing Bid:**

One bid submitted from the Printing Press, Libby. **Motion** by Commissioner Peck to accept the county election ballots printing bid submitted by the Printing Press, Libby. Second by Commissioner Cole, and so ordered upon unanimous consent of the board.

**3:15 PM Gravel Crushing Bid:** Present is Kathy Remp.

Bids were submitted from Wards Crushing and Remp's Sand & Gravel, Libby.

Remp's Sand & Gravel bid came in low on every item for Libby, Troy, and Eureka. **Motion** by Commissioner Peck to accept the county gravel crushing bid submitted by Remp's Sand & Gravel. Second by Commissioner Cole, and so ordered upon unanimous consent of the board.

**3:30 PM Road Oil Bid:** Present are Mat Blake, Trevor Wheaton, and Allan Mayhew.

Bids were submitted from Idaho Asphalt Supply, Inc. and McAsphalt Industries Limited. Bids will be taken under advisement until July 1, giving the commission time to confer with county road supervisors. **3:45 PM**

**Legal/Display Advertising Bid:** Present are Matt Bunk, Bob Henline, and Lee Bothman.

Bids were submitted from The Western News and Kootenai Valley Record. Commissioner Peck questioned if the criteria is about distribution or cost. Mr. Bunk said that since The Western News has the highest distribution, reaching the most people, therefore, printing more papers contributes to the higher bid price. Mr. Bunk also spoke about the online service The Western News provides without any additional charge. The commission talked briefly and asked questions to Mr. Bunk and Mr. Bothman regarding distribution and circulation. Mr. Bothman stated the Kootenai Valley Record has more content/news, and feels the public spends more time reading the Kootenai Valley Record thereby more apt to see the ads. In fairness to everyone, Commissioner Cole said he would like Commissioner Larson to review the bids. The bids will be taken under advisement until July 1.

**4:00 PM Administrative Issues:**

- The commissioners read the minutes for June 16, 17, 18, and 23, 2015. **Motion** by Commissioner Peck to approve minutes with additions for June 18, Grizzly Bear Petition Discussion. Second by Commissioner Cole and so ordered upon unanimous consent of the board.
- Commission signed a contract between MTDPHHS and Lincoln County. The purpose is to upgrade and enhance local public health capacity to respond to events impacting the public health, through planning, assessment and development of preparedness and response activities.
- **Motion** by Commissioner Peck to approve a one year extension of the CDBG Contract for the assisted business, LiV Golf Cars, Inc. Second by Commissioner Cole, and so ordered upon unanimous consent of the board.
- **Motion** by Commissioner Peck to approve Resolution 934 that the Board of Lincoln County Commissioners will take appropriate action to have Lincoln County named as an intervener in support of the East Reservoir Project on the Kootenai National Forest. Second by Commissioner Cole, and so ordered upon unanimous consent of the board.
- **Motion** by Commissioner Peck to continue to pay the health insurance proposal for FY 15/16 for all county employees. Second by Commissioner Cole and so ordered upon unanimous consent of the board.

**4:30 PM The meeting was adjourned.**

**LINCOLN COUNTY BOARD OF COMMISSIONERS**

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Mike Cole, Chairman

**ATTEST:** \_\_\_\_\_

Robin A. Benson, Clerk of the Board